



Student and Parent iPad Policy Grades 7 - 12

Vision

iChampion is a movement to redefine the educational environment, outcomes and expectations for the children of Erath County. Our vision for education is a classroom where students are inspired to apply knowledge to real-world situations, with a focus on creativity, collaboration, communication, and critical thinking. It is the District's responsibility to prepare students by providing them with the tools to be able to navigate a sea of ever-growing information, as well as the skills to use this information.

Definitions

The Stephenville ISD Student and Parent iPad Policy may be referred to as "Policy" and "iPad Policy." In this policy, the terms "District," "Stephenville ISD," "SISD," "we," "us," and "our" refer to the Stephenville Independent School District. The terms "you," and "your" refer to the undersigned parent/guardian and the student enrolled in Stephenville ISD. The terms "property," "technology," and "equipment" refer to the Apple iPad device owned and distributed by Stephenville ISD. The terms "related equipment" shall refer to the iPad case, charger and USB cable(s).

Ownership of Equipment

Stephenville ISD retains sole ownership of the iPad and related equipment. Your right of possession and use is limited to and contingent upon your full and complete compliance with this policy and the SISD Acceptable Use Policy. All District-owned iPads will be issued and collected in accordance with the guidelines set forth in this policy. At all times, Stephenville ISD retains the right to collect and/or inspect the iPad and accessories at any time, including via electronic remote access; and to alter, add, erase or delete installed software (including the device iOS) or hardware.

Substitution of Equipment - In the event the iPad is inoperable, Stephenville ISD has a limited number of spares for use while the iPad is repaired or replaced. This policy remains in effect for this substitution.

Return of Equipment

Students who graduate, withdraw, or terminate enrollment from Stephenville ISD for any reason must return the iPad and related equipment on the date of the qualifying event. Any loss or damages beyond reasonable wear must be paid for at that time. Graduating seniors must return their iPad and related equipment no later than the last day of final exams. Any loss or damages beyond reasonable wear must be paid for at that time. Students withdrawing from a Stephenville ISD school must return their iPad and related equipment prior to withdrawing. Any loss or damages beyond reasonable wear must be paid for at that time (*See Fee Schedule*).

Responsibility for Equipment

Texas Education Code section 31.104(d) places responsibility for the condition of textbooks, including technological equipment on a student or the student's parent or guardian. If the equipment is not returned to the District in "acceptable condition," the student will lose the right to free textbooks and technological equipment until the student or the student's parent or guardian pays for the damaged or unreturned items.

Acceptable Condition - Technological equipment is considered to be in acceptable condition if:

1) the equipment is returned with the software and hardware in the original condition unless the District authorized changes, and 2) the physical condition of the equipment has been cared for appropriately such that the equipment is not broken or damaged beyond cost-effective replacement or repair. Tex. Admin. Code §66.1205. Students who fail to return equipment are responsible for replacement. *If instructional materials or technological equipment are not returned in an acceptable condition or paid for, the district or school may withhold the student's records.* Tex. Educ. Code §31.104(d).

Damage or Theft of Equipment

Students and parents are solely responsible for the care and safekeeping of the iPad. Regardless of cause, any damage to the iPad or related equipment (outside normal wear due to use) will be the financial responsibility of the student and signatories of this policy. "Damage" refers to injury or harm to the equipment that reduces its value or usefulness. "Theft" refers to the unlawful taking of the property without the expressed consent of the undersigned or the District.

Procedures in the event of damage - Any equipment that is damaged must be returned by the next school day after the damage occurred. Damage must be reported to the campus main office.

Procedures in the event of theft - If the iPad and/or related equipment is stolen, you must immediately report such theft to the Police Department. Theft of the equipment must be reported to the campus main office by the next school day after the occurrence and a copy of the police report (or case number) must be provided to the District.

Accidental Damage and Theft Coverage (ADT)

The District will provide an optional coverage plan, similar to insurance, to greatly reduce the financial liability of the parent/guardian. If you choose not to participate in the ADT coverage and the iPad or related equipment is damaged, considered a loss due to damage, or stolen, you will be required to pay SISD for the repair or replacement of equipment (*See Fee Schedule*).

Coverage Details - The annual enrollment fee of \$25 enrolls the device and related equipment into coverage. The coverage provided with this fee is considered exhausted upon completion of the current school year and is non-refundable. If the iPad is damaged or stolen, a \$30 incident fee is required to have the iPad repaired or replaced. Students who receive free or reduced lunch will be enrolled into the ADT coverage at no cost, but will be required to pay the full incident fee.

Optional Coverage	Annual Enrollment Fee	Incident Fee
Accidental Damage & Theft	\$25	\$30

The following incidents are covered by the ADT coverage:

- Accidental Damage
- Theft (must be reported to the Police)
- Fire/Flood/Natural Disaster
- Power Surge

The following incidents are **NOT** covered by the ADT coverage:

- Loss of device
- Intentional or negligent damage

Protective case - The District will provide a protective case for each iPad, which must remain on the iPad at ALL times. Students may NOT use a case other than the one provided by the District. All accessories purchased and/or used by students must be usable with the iPad remaining in the District provided case.

Removal of the District-issued case voids the Accidental Damage and Theft Coverage.

Possession - Equipment owned by the District shall not be released to anyone other than the undersigned. Under no circumstances may the iPad equipment leave your possession, be left unsupervised, or unsecured.

Equipment modification and/or alteration - Users may not modify the iPad in a way that will permanently alter it either physically and/or electronically. You may not apply marks, stickers, or other decorations to the supplied iPad and/or iPad case. Users are strictly prohibited from attempting to circumvent restrictions by accessing the operating system in order to run modified or unauthorized software. Jailbreaking an iPad modifies the Apple operating system in such a way that it is no longer usable to Stephenville ISD. If jailbreaking occurs on a user's device, the undersigned is responsible for the cost of a replacement iPad with equal or comparable hardware specifications. Jailbreaking voids the Accidental Damage and Theft Coverage. **The Stephenville ISD Technology Department has the sole authority to repair, alter, modify, or replace an iPad.**

Use of Camera and Recording Features

The iPad comes equipped with a microphone, front and rear-facing camera, and video capabilities. Stephenville ISD retains the rights concerning any recording and/or publishing of any student or staff member's work or image. The camera and video features on the iPad may not be used on campus or at any school-related activity without the expressed permission of the instructor or administrator in charge of the activity. **No photos, video, or audio recording of any individual, including students and district employees, may be taken without their permission.**

Any use of cameras in restrooms or locker rooms at any location, regardless of intent, will be treated as a serious violation. Any material discovered on the device or appearing in social media that is deemed inappropriate by the administration is subject to disciplinary action.

Inappropriate Content

Inappropriate content will not be allowed on iPad devices (See Acceptable Use Policy). Presence of pornographic materials, inappropriate language, weapon-related content, alcohol, drug, and/or gang related symbols, pictures, or any other activity deemed inappropriate by campus staff and administration will result in disciplinary action.

Use for School-Related Purposes

You are required to bring your fully charged iPad to each class. You are expected to take your iPad home at night for completion of assignments, enrichment activities, and recharging. All rules and regulations that are in effect during the school day extend to the use of the device at home.

Use for Non-School-Related Purposes

School District computers, electronic devices, networks and Internet services are provided for purposes related to educational programs, school operations, and performance of job responsibilities. Limited personal use is permitted as long as such does not violate this policy and the SISD Acceptable Use Policy.

Security Passcodes

You are required to set a security passcode on the iPad. This passcode should be known only by you to ensure the iPad is only used by you. The District has the right and the ability to bypass the security code at any time. Access to another person's account or iPad without consent or knowledge is strictly prohibited and subject to disciplinary action.

Storage Space

The iPad affords ample electronic storage space. You are encouraged to back up, duplicate or archive files to an independent storage space. It is recommended that you utilize "cloud" storage programs, such as Google Apps, which allow access to documents from other devices via the Internet. It is your responsibility to ensure that work is not lost due to mechanical failure or accidental deletion.

Student Responsibilities

- Students will be ethical in their use of technology resources and respect the privacy and well-being of others.
- Students will not create, retrieve, receive, or send any offensive electronic information, including but not limited to: items of a sexual or racial nature, derogatory gender specific comments, or comments that are disrespectful or derogatory towards a person's age, sex, sexual orientation, marital status, religious or political beliefs, national origin, ancestry, disability, or any characteristics protected by federal or Texas state law.
- Students will protect password information and not share it with anyone other than a parent or school official.
- Students will not attempt to gain access to another student's user account, a school employee's account, or any account for which they are not authorized.
- Students will immediately report any behavior that violates the Stephenville ISD Acceptable Use Policy, Student and Parent iPad Policy, or the SISD Student iPad Pledge.

Disciplinary Action

Students violating any part of this policy, the SISD Acceptable Use Policy, or the SISD Student Code of Conduct are subject to disciplinary action. The student will be given an opportunity to provide additional information or comments concerning the information and alleged violation(s).

Parent/Guardian Responsibilities

To enhance and personalize his/her education, your student has been issued an iPad, charger, and a protective keyboard case as part of the iChampion Learning Initiative. It is important that the following guidelines be observed, to ensure the safe and ethical operation of this device.

The following are your responsibility:

- Supervision of your student(s) use of the iPad at home.
- Discussion of your family values and expectations regarding the use of the Internet, email, apps, photos, and videos.
- Ensure that your student(s) reports any mechanical or technical issues to the school district in a timely manner.
- Ensure that your student(s) understand the responsibilities outlined in the Student iPad Pledge and iPad Policy.

Release of Liability

In consideration for receiving the iPad from Stephenville ISD, each student and his or her parents or legal guardians agree not to sue and hereby releases, waives, discharges, holds harmless, indemnify, and defends Stephenville ISD, as well as their respective employees, personnel, staff, volunteers, agents, directors, affiliates, and representatives, from any and all liability, losses, damages, claims, actions, and causes of action of every nature for any and all known or unknown, foreseen and unforeseen, bodily or personal injuries, property damage, or other loss, whether claimed by the student, parent, legal representative, or any third party, relating in any way to the use of the iPad furnished by Stephenville ISD to the student.

Stephenville ISD iPad Student Pledge

Student Pledge

1. I will take good care of my iPad, being aware of where it is at all times and keeping it in the provided protective case at all times.
2. I will bring my iPad to school each day, fully charged and ready to be used.
3. I will keep my iPad and its case clean from decorations (such as stickers, markers, etc.)
4. I will keep the asset tag on my iPad at all times.
5. I understand that my iPad remains the property of Stephenville ISD and is subject to inspection at any time without notice.
6. I will follow the policies outlined in the Student and Parent iPad Policy and Acceptable Use Policy at all times, both at school and off-campus.
7. I will notify Stephenville ISD immediately of any damages to my iPad (other than normal wear) from whatever cause, including vandalism. For incidents occurring outside of school, I will report it by the next school day. I understand that Stephenville ISD will make any repairs that need to be made to my iPad.
8. I will notify Stephenville ISD immediately if the iPad is misplaced or stolen no later than the next school day. I understand that I must also report a stolen iPad to the police.
9. I will maintain my iPad's operating system in its entirety, including, but not limited to, refraining from "jailbreaking" my iPad.
10. I agree to return the iPad with case and related equipment to Stephenville ISD in good working condition at the end of the school year or upon withdrawing from the school.
11. I will notify campus personnel immediately if I come across information, images, or messages that are inappropriate, dangerous, threatening, or make me feel uncomfortable.
12. I will respect the privilege of having an iPad by honoring teacher requests related to technology use, using the iPad as an instructional tool, and by keeping the sound muted at all times, unless permission is obtained from the teacher for instructional purpose.

Student and Parent iPad Policy Parent Signature Page

Below is an overview of the optional ADT coverage as presented in the Student and Parent iPad Policy:

Accidental Damage & Theft Coverage - The annual enrollment fee of \$25 enrolls the iPad and related equipment into coverage. The coverage provided with this fee is considered exhausted upon completion of the current school year and is non-refundable. If the iPad is damaged or stolen, a \$30 incident fee is required to have the iPad repaired or replaced. Students who receive free or reduced lunch will be enrolled into the ADT coverage at no cost, but will be required to pay the full incident fee.

The following incidents are covered by the ADT coverage:

- Accidental Damage
- Theft (must be reported to the Police)
- Fire/Flood/Natural Disaster
- Power Surge

The following incidents are **NOT** covered by the ADT coverage:

- Loss of device
- Intentional or negligent damage

ADT Coverage Acceptance

Please select **Yes** if you elect to enroll your student's device into the Accidental Damage & Theft Coverage and have read the provisions listed in the Student and Parent iPad Policy. Payment options can be found online at <http://hjh.sville.us/ichampion>. Please remit payment within 30 days of accepting coverage.

Please select **No** if you decline the Accidental Damage & Theft coverage. By declining coverage, you understand that you are solely responsible for returning all District-issued equipment in "acceptable condition," paying all fees for necessary repairs due to damage beyond reasonable wear, and/or for paying all fees for equipment replacement due to damage, theft, and vandalism.

Yes - I accept ADT Coverage

No - I decline ADT Coverage

I agree to the stipulations and conditions set forth in the Stephenville ISD Student and Parent iPad Policy.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Date

Student Name (Please Print)

Grade Level

Stephenville ISD iPad Device Fee Schedule

Item	Students with ADT Coverage	Students with ADT Coverage (Free/Reduced Lunch)	Students WITHOUT ADT Coverage
Annual Enrollment Fee <small>(Accidental Damage & Theft Coverage)</small>	\$25	\$0	\$0
Covered Incident Claim Fee <small>(Accidental Damage & Theft Coverage)</small>	\$30	\$30	\$0
iPad Replacement Cost	\$0*	\$0*	\$468
iPad USB Cable	\$0*	\$0*	\$18
iPad Power Brick	\$0*	\$0*	\$18
iPad Screen Repair	\$0*	\$0*	\$185
Case Replacement	\$0*	\$0*	\$75
Case USB Cable	\$0*	\$0*	\$7

* If the incident that caused the damage is deemed to not be covered by the ADT coverage the user will be responsible for the full price of the repair or replacement according to the “Students without ADT coverage” fee schedule. Covered incidents will be subject to the \$30 incident fee. If the cost of the repair or replacement is less than the incident fee, the user will be responsible for the lesser amount according to the “Students without ADT coverage” fee schedule.